

Tuesday 23<sup>rd</sup> July

Dear Parents and Carers

### Arrangements for September 2024

I am writing to provide an update regarding our return to school in September. Children will return to school on Thursday 5<sup>th</sup> September. The following arrangements have been put into place so that we can manage and organise the academy well from the first day in September.

#### Attendance

Attendance is mandatory for all children and therefore we expect all children to come to school every day. If your child is unable to attend school, you must inform the school office on 01332 672338 as early as possible. We know that the best way for all children to make good progress is to be in school every day. Our academy attendance target is 97%.

#### Uniform

We ask that all children come to school wearing their full school uniform and sensible shoes in line with our uniform policy. Please ensure that all items of clothing are clearly labelled with your child's name.

The academy uniform consists of:

- Black/dark grey pinafore dress, skirt, trousers or tailored shorts (No jeans or leggings)
- Royal blue jumper/cardigan/sweatshirt (preferably academy issue)
- White polo shirt/shirt/blouse
- White/black/dark grey socks
- Black/dark grey tights may be worn instead of socks
- Black shoes – practical/hardwearing with no heel that can be easily cleaned

#### PE Kit

We do at least 2 hours of Physical Education (PE) each week and we recognise this as an area of strength at our academy. Children come into school wearing their PE kits on their two PE days each week and wear school uniform for the other three days. We will communicate the PE days at the start of the next academic year, so please send your child in full uniform on the first day. Children will also need a spare pair of trainers to keep in school for the mile run. Over the page is a reminder of PE kit expectations. These should be plain with no logos please.



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Indoor P.E.	Outdoor P.E.
Plain white T-shirt	Plain white T-shirt
Black shorts	Black shorts or plain black or navy tracksuit bottoms
	Plain black or navy sweatshirt
	Trainers

### Equipment

We ask that children only bring the items that they really need. This should be:

- Water bottle (freshly filled each day)
- Packed lunch (if needed)
- Coat, hat, suncream (when applicable)
- Book Bag or a small bag for book, pencil case and school ipad
- Pencil cases (if child wants to bring one) should contain: Pencils, eraser, ruler, glue stick, green pen, green highlighter, pencil sharpener – No scissors or compasses please
- Individual academy iPad (which should be charged ready for the day) N.B. Year 3 will not have this to begin with as they will complete their induction sessions in school first

### Drop off and collection

- Our doors will open at 8.40am for all pupils and will remain open until 8.50am, when registration will begin. Children will complete morning tasks on entry to school each day in order to help them to settle and consolidate learning from the previous day
- All children will finish school at 3.15pm
- We encourage children in years 5 and 6 to walk up from the gates on their own where possible, but parents will be asked to accompany any children who do not behave sensibly on the school grounds



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Year 3 drop off and pick up points at the front of the building:



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Year 4 drop off and pick up points at the back of the building:



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Year 5 drop off at the front of the building (through hall door):



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Year 5 exit at the infant's end of the building:



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Year 6 entrance and exit at the back of the building:



### **Breakfast Club**

We offer a breakfast club from 7.30am each day at a cost of £4.50 per session (£2.50 for those children in receipt of free school meals), places can be reserved at the school office or by emailing [info@cavendish.theharmonytrust.org](mailto:info@cavendish.theharmonytrust.org)



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**Playtimes and lunchtimes**
















Each year group has playtime at 10:10am until 10:25am. Years 3 and 4 play together on the upper playground and Years 5 and 6 are on the lower playground. Children can bring a fruit or vegetable snack in for breaktime (please note that school do not provide fruit or vegetables and this needs to be brought in from home).

All children eat in the hall at lunchtimes. Lunchtimes run from 12:00pm until 1:00pm. Each day, children have a choice of activities to enjoy at lunchtimes including football, lego, drawing, colouring, trim trail, tyres, sports activities and much more.

The cost of a paid school dinner is £3.00 per day (£15 per week), which is payable on ParentPay. Children are welcome to have a mix of dinners and sandwiches throughout the week and they must share their meal choice with their teacher each morning. Here is a link to our September menu [28453788\\_page\\_file.pdf \(schoolspider.co.uk\)](https://www.schoolspider.co.uk/28453788_page_file.pdf)

**Behaviour**

We have 3 rules in school and children are regularly reminded of these in assemblies and lessons. These are: Be Safe, Be Respectful, Be Engaged. We reward good behaviour in lots of exciting ways, but there are always consequences when the school rules are not followed.

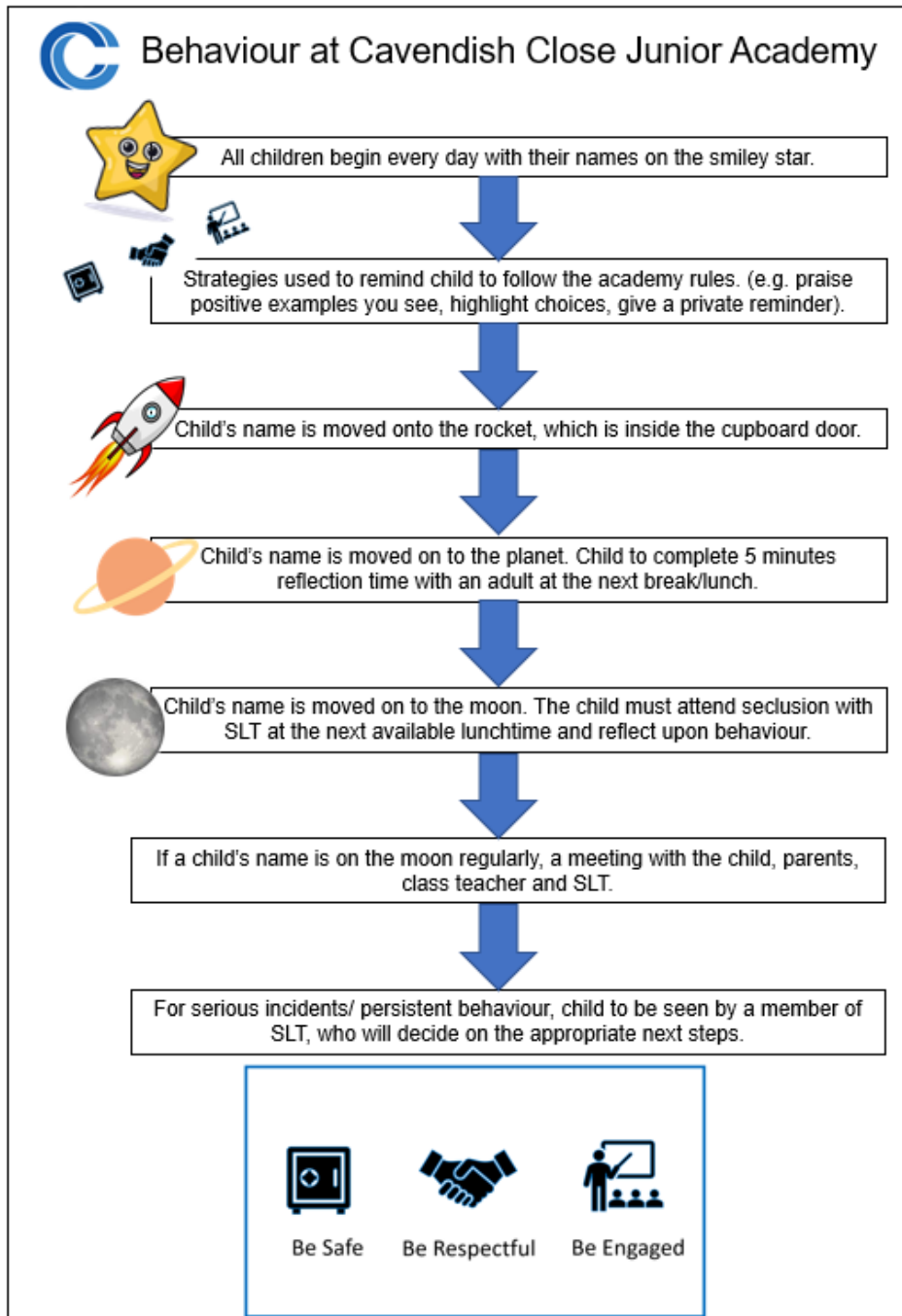
	<b>Rewards</b>	
	Stickers	
	Dojo points	
	Certificates	
	Hot chocolate with Mrs Tague	
	20 marbles in the jar (choice time)	
	Postcards home	
		



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School term dates and INSET/Trust Days

**Term dates 2024- 2025**

<b>Autumn Term 1</b>	Thursday 5 <sup>th</sup> September 2024	Friday 25 <sup>th</sup> October 2024
<b>Teacher Training</b>	CLOSED – Wednesday 4 <sup>th</sup> September 2024	
<b>Autumn Term 2</b>	Tuesday 5 <sup>th</sup> November 2024	Friday 20 <sup>th</sup> December 2024
<b>Teacher Training</b>	CLOSED – Monday 4 <sup>th</sup> November 2024	
<b>Spring Term 1</b>	Monday 6 <sup>th</sup> January 2025	Thursday 13 <sup>th</sup> February 2025
<b>Teacher Training</b>	CLOSED – Friday 14 <sup>th</sup> February 2025	
<b>Spring Term 2</b>	Monday 24 <sup>th</sup> February 2025	Friday 4 <sup>th</sup> April 2025
<b>Summer Term 1</b>	Tuesday 22 <sup>nd</sup> April 2025	Friday 23 <sup>rd</sup> May 2025
<b>Bank Holiday</b>	CLOSED – Monday 5 <sup>th</sup> May 2025	
<b>Summer Term 2</b>	Tuesday 3 <sup>rd</sup> June 2025	Wednesday 23 <sup>rd</sup> July 2025
<b>Teacher Training</b>	CLOSED – Monday 2 <sup>nd</sup> June 2025	
<b>Academic Year 25 - 26 begins</b>	TBC	

Teacher Training /Trust Days – School closed to pupils

Wednesday 4 <sup>th</sup> September 2024
Monday 4 <sup>th</sup> November 2024
Friday 14 <sup>th</sup> February 2025
Monday 2 <sup>nd</sup> June 2025

If you have any questions before we finish for the summer, please do not hesitate to contact the school office. I look forward to welcoming you into your new classes in September and wish you a fun-filled summer holiday.

Yours faithfully



Michelle Tague  
Principal



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